



The 2004 Pfeiffer Annual: Training (JB 2004 Annuals: Training) (v. 1)

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Shifting work patterns, constant organizational change, and a continually increasing demand for new knowledge, challenges even the most experienced training professional. Under these conditions, proven, ready-to-use resources are immensely useful. None more so than *The 2004 Pfeiffer Annual: Training*, which provides instant access to a wealth of knowledge about training and development, and proven tools that can be put to use with a minimum of preparation.

The book is divided into four sections: Experiential Learning Activities (ELAs), Editor's Choice, Inventories, Questionnaires, and Surveys, and Articles and Discussion Resources. All the material can be freely reproduced for training purposes.

ELAs are the mainstay of the Annual and cover a broad range of training topics. The activities are presented as complete and ready-to-use training designs; facilitator instructions and all necessary handouts and participant materials are included.

Editor's Choice pieces are material that doesn't fit the other categories and take advantage of "hot topics." The instrument section introduces reliable survey and assessment tools for gathering and sharing data on aspects of personal awareness, performance or team development. The articles section presents the best current thinking about training and organizational development. Use these for your own professional development or as lecture resources within your trainings.

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