



# Essentials Tools and Forms for Residency Training Programs

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*Essential Tools and Forms for Residency Training Programs* offers residency and fellowship coordinators the forms, policies, and spreadsheets they need to make day-to-day operations more efficient. All forms have been reviewed by expert Paige Rinehart, BS, C-TAGME, saving coordinators the time and hassle of creating them from scratch. Best of all, each form is downloadable and customizable, letting coordinators tailor the material to their specific program's needs.

**This book will help you:**

- Master the new documentation components of the Next Accreditation System (NAS), including annual program evaluations and clinical competency committee evaluations
- Create a yearly master calendar to ensure you don't miss important deadlines
- Prepare a budget spreadsheet to ensure your program gets the resources it needs
- Compare your forms to those used by coordinators in other programs of different specialties and sizes

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