



Microsoft Powerpoint Made Easy

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Microsoft Powerpoint Made Easy will help you unlock the potential of this dynamic presentation tool. With step-by-step guides on how to use templates, add slide transitions and insert graphics and videos, you will soon be able to create high-quality multi-media presentations. From professional presentations to showing off your holiday snaps, this practical guide tells you all you need to know to get the most out of this handy piece of software.

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